



CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS  
Veterans Home of California, Yountville

Located in the heart of scenic Napa Valley, the Veterans Home of California, Yountville is a community of and for veterans. Some 1,100 veterans (both men and women) live at the home. Founded in 1884, the Veterans Home of California, Yountville is the largest veterans' home in the United States. It provides residential accommodations and a wealth of recreational, social, and therapeutic activities for independent living.

*To qualify for job openings, you must have State list eligibility, or reinstatement/transfer. To obtain State list eligibility, please visit the State Personnel Board website at [www.spb.ca.gov](http://www.spb.ca.gov)*

Surgical Nurse I (8135)  
Full-Time, Permanent – Continuous Filing  
\*\*Proposed Pay Rates \$6127.00-\$7446.00\*\*  
(Includes a compensation benefits package)

**NOTE: Hiring for this vacancy is contingent upon obtaining all approvals prior to making a commitment**

Description:

The predominant duties for this position include, but are not limited to:

- Restocking of supplies, assist Supervisor in ordering supplies, equipment, drugs, cleaning solutions, etc.
- Make up supplies and instruments for sterilization; wash, clean, wrap and sterilize dressings and instruments.
- Assist Doctor in Surgical and Orthopedic clinics—pre and post operative nursing. Assist with treatment, surgical treatment, etc.
- Circulating: Identify patient, help move patient to O.R. table and see that patient is in proper position and as comfortable as possible. Assist scrub nurse in opening packs and supplies. Assist Anesthetist as needed. Stand-by while patient is being inducted. Record information on Operative Report, make cost accounting charges, Pathology request, and perioperative notes. During procedure, remain in room to assist scrub nurse, anesthetist and surgeon. Set up electro-surgical unit, suction and any necessary equipment. Have x-rays as needed. Make any necessary calls regarding patient return to ward or transfer elsewhere. Label and package specimen. Check sponge, needle and instrument count. Assist with dressing and transferring of patient to gurney.
- Scrub: Open packs and sterile supplies. Surgical hand scrub. Set up instruments, sutures and supplies. Make initial sponge, needle and supplies. Assist surgeon and assistant surgeon during procedure. Make final count. Apply dressing. Clean up instruments and equipment. Assist with patient transfer if needed. Decontamination of instruments and equipment used.
- Supervise auxiliary personnel.
- Attend In-service and compulsory meetings. Attend conferences to discuss, research and plan cases.
- Changing into proper O.R. attire. Wet dust furniture, lights and all flat surfaces. Select instruments and supplies to be used for each case.
- Other duties as related.

Requirement: California RN license.

Desirable qualifications:

Strong communication and customer service skills

Good work ethic

Ability to work all shifts (some weekends may be required)

Experience working with Microsoft Office (Word, Excel and Outlook)

Benefits Package

Benefit packages vary; please visit the [www.spb.ca.gov](http://www.spb.ca.gov) website for benefit package information

Who may apply:

Applications will be accepted from individuals with permanent State Service in the class of Surgical Nurse I, or working in a class eligible for lateral transfer, reinstatement or list eligibility to this class. Priority consideration will be given to candidates on the SROA list. Applications will be subject to screening and only the most qualified will be interviewed

To Apply:

Visit our website at [www.cdva.ca.gov](http://www.cdva.ca.gov) or the State Personnel Board [www.spb.ca.gov](http://www.spb.ca.gov) to download the application. Submit your completed State Application (Std. 678), copy of California RN License and resume to: Veterans Home of CA, Yountville; Human Resources – Testing Unit; 110 California Drive; Yountville, CA 94599-1414

Testing for State Eligibility:

Visit our website at [www.cdva.ca.gov](http://www.cdva.ca.gov) OR [www.spb.ca.gov](http://www.spb.ca.gov) for test dates and locations.

Questions:

If you have any questions or to request information concerning this posting, or need assistance in the application process, please contact our Human Resources Department in Yountville at Voice: (707) 944-4550, TDD: (707) 944-4560.

Release date: August 7, 2008